



**SIMPLE AND  
EFFICIENT  
DOCUMENT  
MANAGEMENT**



For more information:

Call: **269-441-1496**

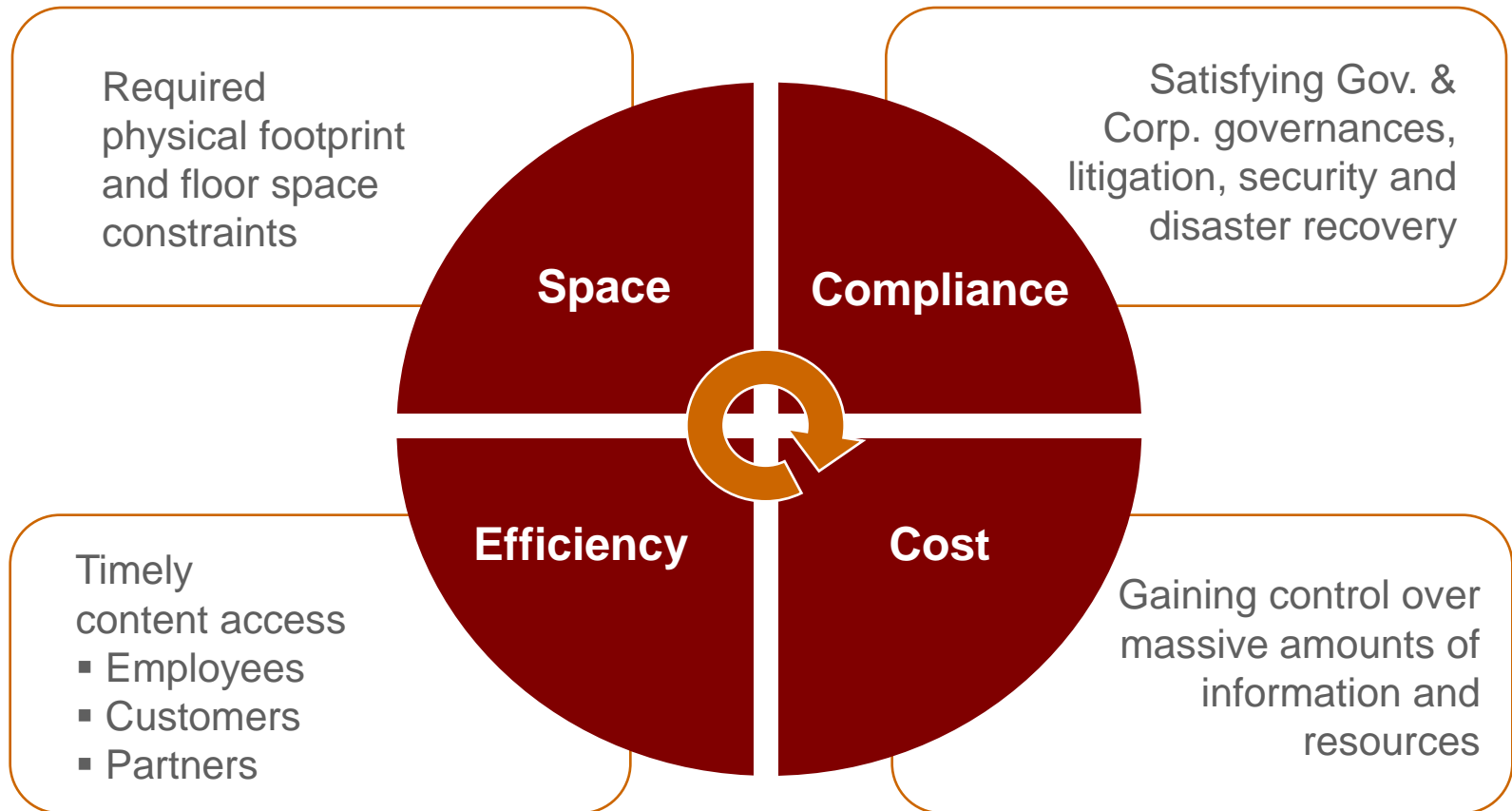
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## Welcome

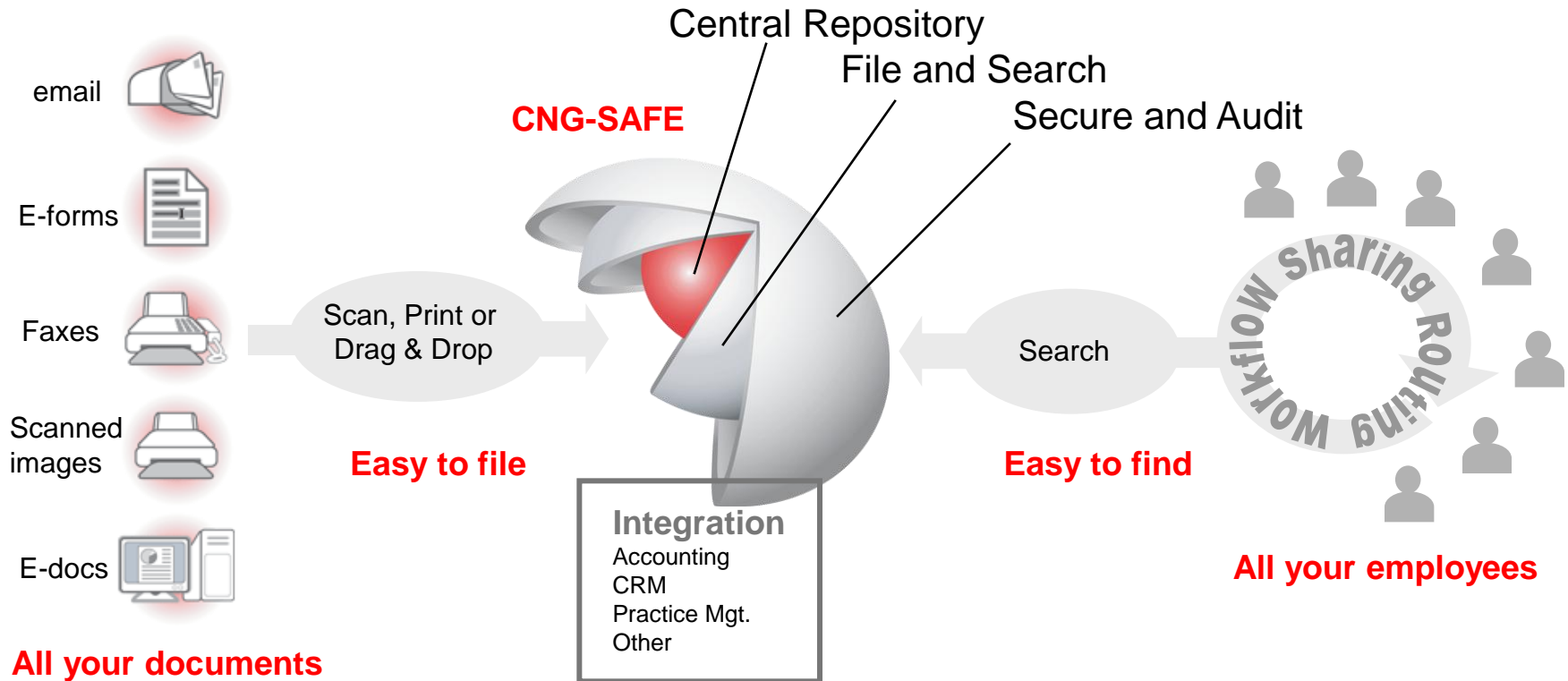
An Introduction to the Cabinet NG  
Shared Access Filing Environment (CNG – SAFE)

## Top issues businesses use Cabinet NG to address



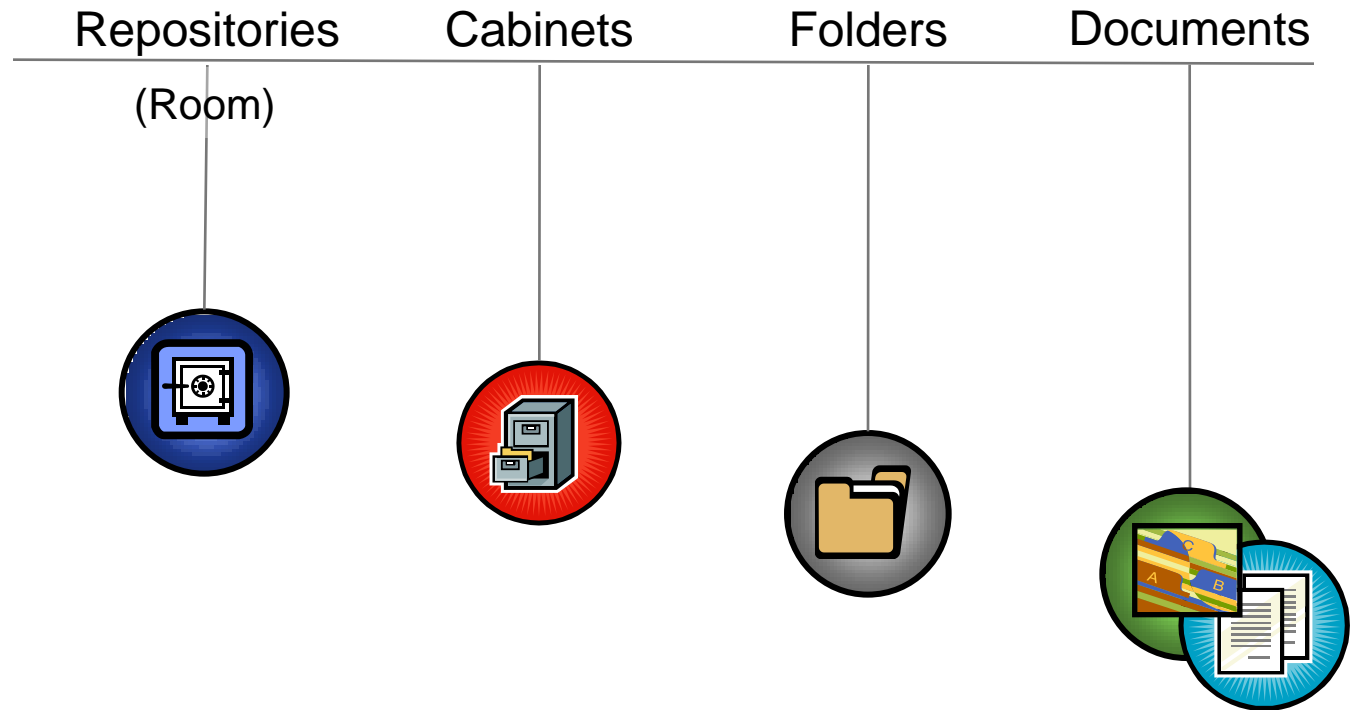
## What issues do you face?

# CNG-SAFE system overview

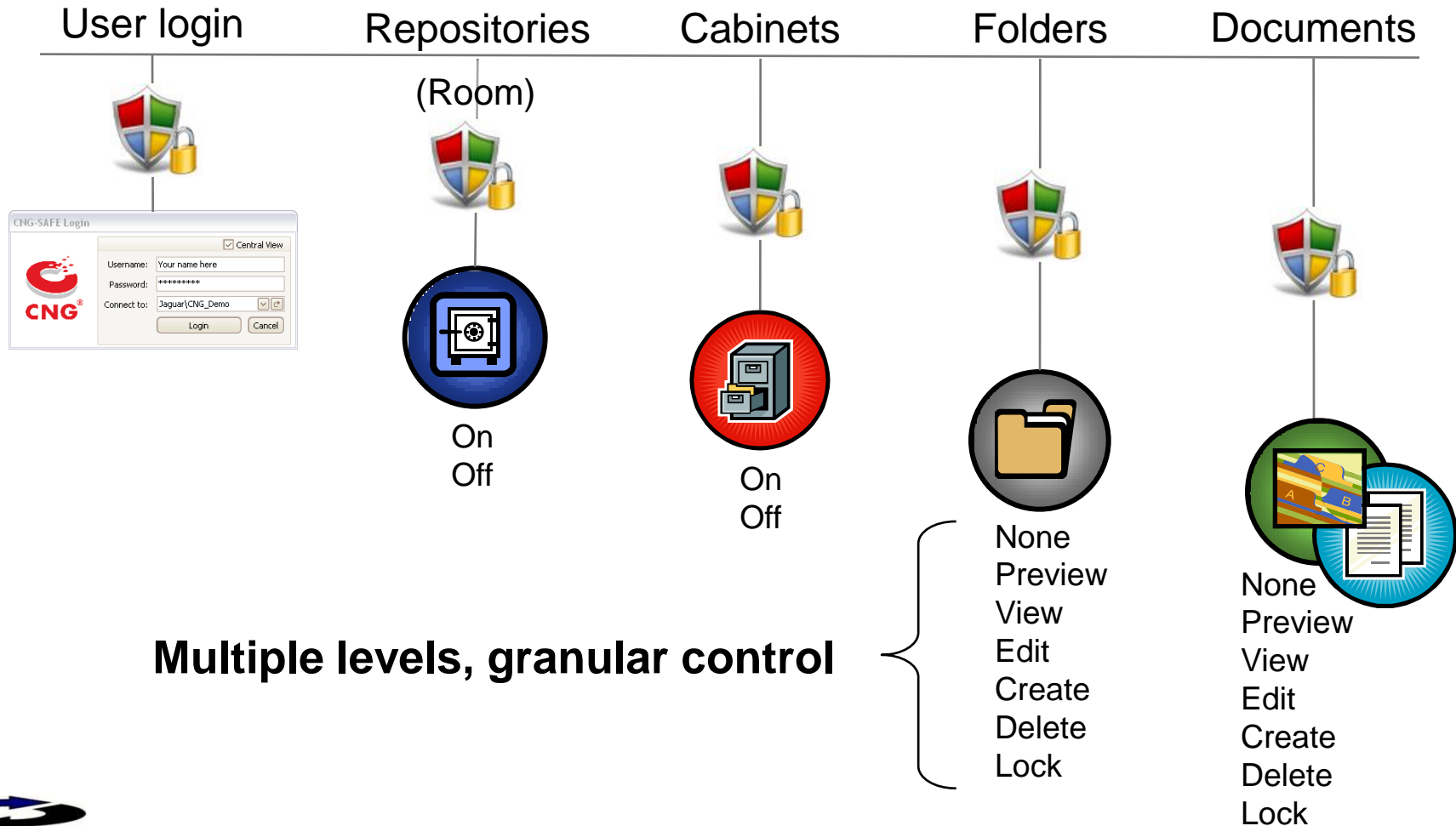


**A Comprehensive Approach to Reducing the Flow of Paper in Your Business**

# CNG-SAFE Filing Structure

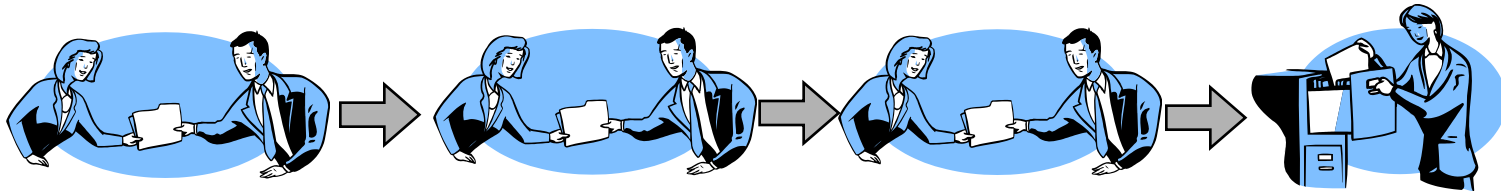


# CNG-SAFE Filing Structure and Rights Management



# CNG-SAFE Workflow

## Manual Workflow Process (Before)



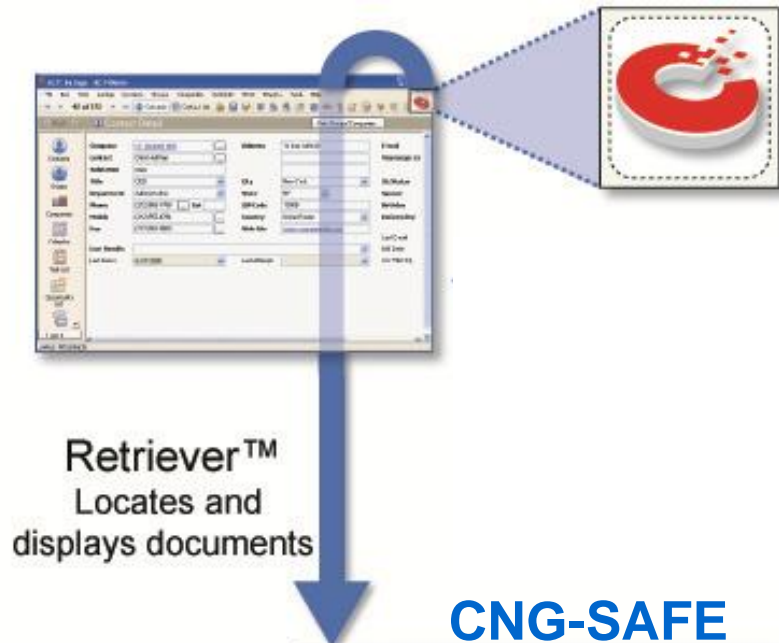
## CNG-SAFE Workflow Process (After)



Route manually or via rules  
Route to a user or group  
Route folders, documents or bundles

Users process their items  
Management console for tracking

# Retriever/Synchronizer combined

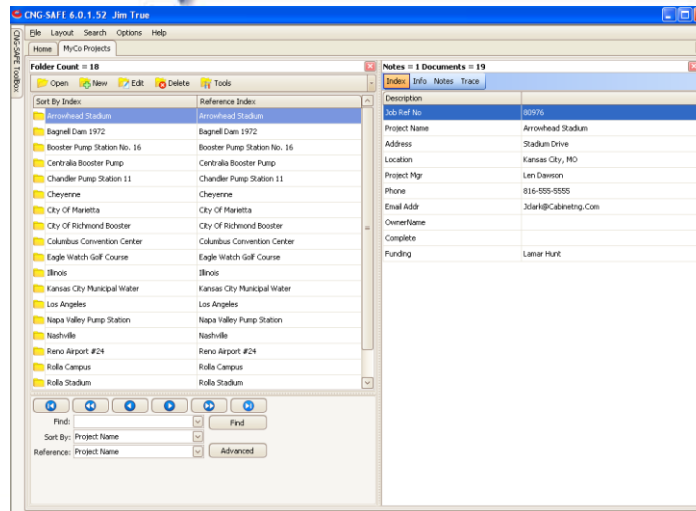


Retriever integrates with nearly any Windows-based business application, placing an icon in the window for easy access.

**CNG-SAFE**

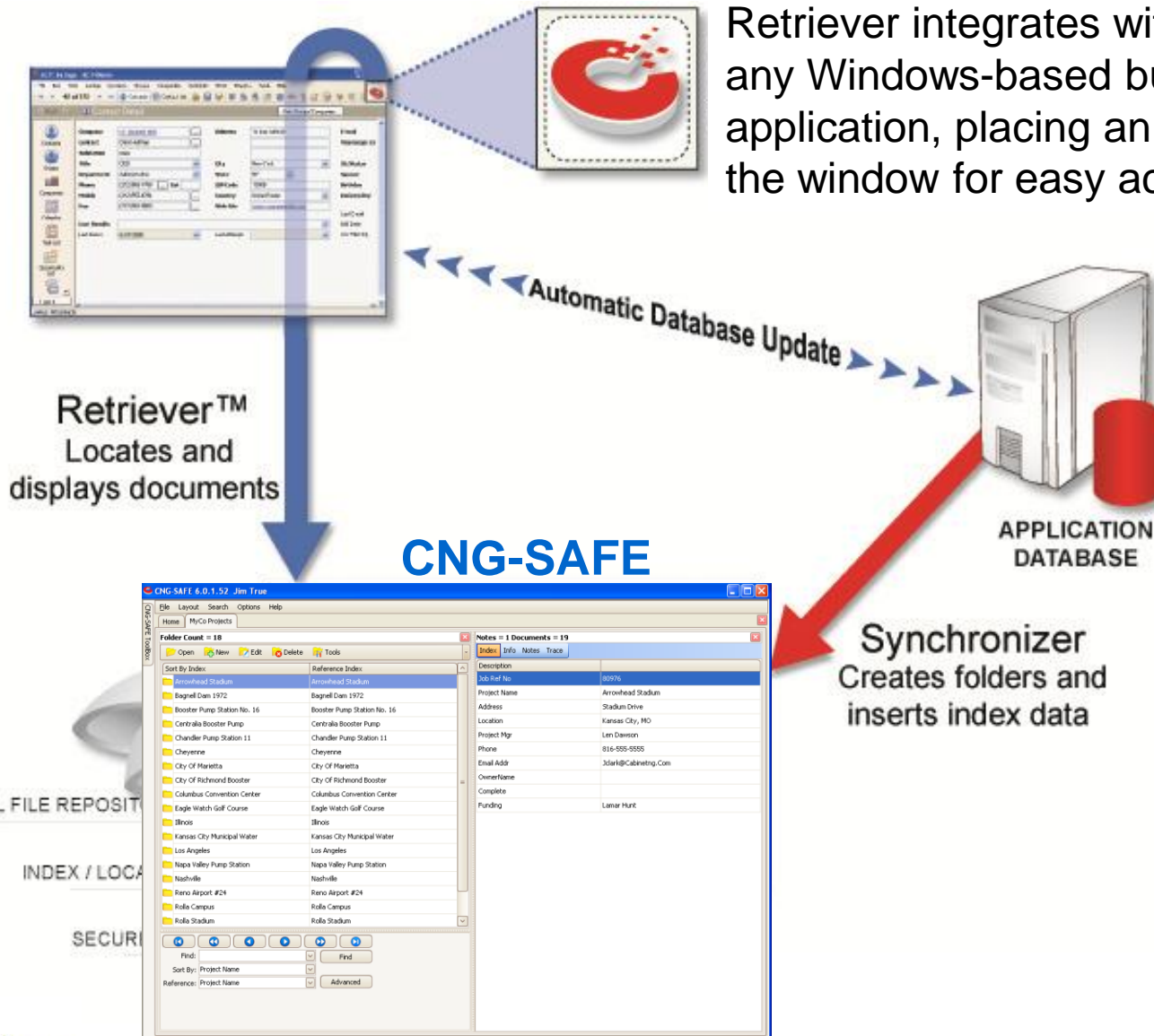
APPLICATION  
DATABASE

Synchronizer  
Creates folders and  
inserts index data



# Retriever/Synchronizer combined

Retriever integrates with nearly any Windows-based business application, placing an icon in the window for easy access.



# SIMPLE AND EFFICIENT DOCUMENT MANAGEMENT



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## with CNG-SAFE it's...

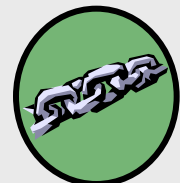
Easy to file



Easy to find



Easy to integrate



# Next Step

Request Demo and Free Trial



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